Department of Shared Administrative Services
Governor Sarah Huckabee Sanders
Secretary Leslie Fisken

November 3, 2025

Rebecca Miller-Rice, Administrator
Administrative Rules Review Section
Bureau of Legislative Research
One Capitol Mall, 5th Floor
Little Rock, AR 72201

Via: Electronic Mail

RE: 2025 Regular Session Administrative Rules Monthly Report

Dear Mrs. Miller-Rice:

The Department of Shared Administrative Services (SAS) has reviewed all Acts from the Regular Session of the 94th General Assembly and is in the process of promulgating new and amended rules. In accordance with Arkansas Code Annotated § 25-15-216(b)(4), SAS provides the following update:

(1) Rules for the Office of Property Risk (OPR), §§ 10, 26 of Act 560 and 779 of 2025

a. Emergency Rules addressing the filing dates for a property claim incurred but not reported under the Public Elementary and Secondary School Insurance Act or the Arkansas Multi-Agency Insurance Trust Fund Act were effective on August 15, 2025.
b. The new rules will include the filing dates included in the emergency rules as well as requirements regarding schedules for maintenance, repair, and renovation activities, insurance coverage amounts, and types of insurance coverage.
c. SAS has drafted the new rules, and they are currently under review with the Governor's Office.

(2) Rules for Employee Benefits Division (EBD), § 2 of Act 956 of 2025

a. The new rule will include requirements for an independent audit process to verify the accuracy of data that vendors provide to EBD.
b. SAS has drafted the new rules, and they are currently under review with the Governor's Office.

(3) Rules for the Office of State Procurement (OSP), §§ 2, 5-6 of Act 782 of 2025

a. SAS has drafted amended rules, and they are currently under review with the Governor's Office.
b. OSP has been working with a consultant hired by BLR, Ikaso, to update procurement rules. These amended rules include requirements for determining whether a bid is unreasonable or unrealistic, negotiations, and training. The

amendments also include updates to outdated requirements not previously amended as well as website links and forms.

(4) Rules for State Surplus, § 2 of Act 778 of 2025

a. The amendments update the percentage of proceeds for the sale of surplus computer or electronic equipment retained by State Surplus and the owning agency as reflected in Act 778.
b. SAS has drafted the new rules, and they are currently under review with the Governor's Office.

Please contact me at 501-680-5403 or jessica.patterson@arkansas.gov if you have any questions.

Sincerely,

Jessica Patterson

Jessica Patterson
SAS Chief General Counsel