

Occupational Authorizations

for the meeting of the

ALC-OCCUPATIONAL LICENSING REVIEW SUBCOMMITTEE

Monday, September 22, 2025 at 1:30 PM

Arkansas Heating, Ventilation, Air Conditioning, & Refrigeration (HVAC/R) Board**CLASS A, B, C, D, & E HVAC/R CONTRACTOR**

Authorization Type: Licensure # of Individuals Regulated:

Entity Division Name: HVAC/R Board

Scope of Practice: The scope of license is for installation of mechanical systems (HVAC) equipment, Duct Work and Vent hoods for restaurants in Arkansas. The program is responsible for the oversight of the Arkansas Mechanical code as adopted in the 2020 International Mechanical code.

Statutory Requirement(s): The program was established under the authority of act 277 of 1991. this act contained authority to license, inspect and enforce the Mechanical code for Arkansas. Act 746 of 2025 repealed the Class C license.

Pursuant to Arkansas Code §17-4-104, do you provide an automatic licensure to a uniformed service member stationed in the State of Arkansas, a uniformed service veteran who resides in or establishes residency in the State of Arkansas; and the spouse of a uniformed service member who is stationed in, resides in, or establishes residency in the State of Arkansas; a uniformed service member who is assigned a tour of duty that excludes the uniformed service member's spouse from accompanying the uniformed service member and the spouse relocates to this state; and a uniformed service member who is killed or succumbs to his or her injuries or illness in the line of duty if the spouse establishes residency in the state?

Fees & Penalties

Fee Type	Fee Description	Amount (\$)	Frequency
Fee	Class A	\$200.00	Annually
Fee	Class B	\$150.00	Annually
Fee	Class D	\$150.00	Annually
Fee	Class E	\$150.00	Annually

Administrative Rules Documents

Document Type	Document
Rules	HVACR-2022.pdf

Supporting Evidence Documents*No Supporting Evidence Documents Provided***HVAC/R REGISTRANT**

Authorization Type: Registration # of Individuals Regulated:

Entity Division Name: HVAC/R Board

Scope of Practice: Registers all installers of the responsible class holder to perform HVAC and mechanical installations in Arkansas

Statutory Requirement(s): Authorized under act 277 of 1991

Pursuant to Arkansas Code §17-4-104, do you provide an automatic licensure to a uniformed service member stationed in the State of Arkansas, a uniformed service veteran who resides in or establishes residency in the State of Arkansas; and the spouse of a uniformed service member who is stationed in, resides in, or establishes residency in the State of Arkansas; a uniformed service member who is assigned a tour of duty that excludes the uniformed service member's spouse from accompanying the uniformed service member and the spouse relocates to this state; and a uniformed service member who is killed or succumbs to his or her injuries or illness in the line of duty if the spouse establishes residency in the state?

Arkansas Heating, Ventilation, Air Conditioning, & Refrigeration (HVAC/R) Board (Continued)**HVAC/R REGISTRANT (Continued)****Fees & Penalties**

Fee Type	Fee Description	Amount (\$)	Frequency
Fee	registration	\$25.00	Annually

Administrative Rules Documents

Document Type	Document
Rules	HVACR-2022.pdf

Supporting Evidence Documents

No Supporting Evidence Documents Provided

HVAC/R MUNICIPAL INSPECTOR CERTIFICATION

Authorization Type: Registration # of Individuals Regulated:

Entity Division Name: HVACR Program

Scope of Practice: To train local Jurisdiction inspectors on the mechanical code and program rules

Statutory Requirement(s): This rule is currently being readopted by the HVAC/R board. The program will be a no charge registration.

Pursuant to Arkansas Code §17-4-104, do you provide an automatic licensure to a uniformed service member stationed in the State of Arkansas, a uniformed service veteran who resides in or establishes residency in the State of Arkansas; and the spouse of a uniformed service member who is stationed in, resides in, or establishes residency in the State of Arkansas; a uniformed service member who is assigned a tour of duty that excludes the uniformed service member's spouse from accompanying the uniformed service member and the spouse relocates to this state; and a uniformed service member who is killed or succumbs to his or her injuries or illness in the line of duty if the spouse establishes residency in the state?

Fees & Penalties

Fee Type	Fee Description	Amount (\$)	Frequency
Fee	HVAC/R Municipal Inspector Certification Registration	\$0.00	Annually

Administrative Rules Documents

Document Type	Document
Rules	HVACR-2022.pdf

Supporting Evidence Documents

No Supporting Evidence Documents Provided

ALC – Occupational Licensing Review Subcommittee

Occupational Entity Questionnaire

Responses to the following questions are due via email to Subcommittee staff no later than the 15th of the month immediately preceding the month the occupational authorization is scheduled for review by the Subcommittee.

1. Would consumers be at risk of substantial harm if Arkansas did not have this occupational authorization? **YES**, What instances of specific and substantial harm have been documented in the past year? **Verified complaints of unlicensed/noncertified individuals performing HVAC/R work have resulted in life safety hazards including improper flue gas exhaust remaining trapped in occupied areas which risk the public to carbon monoxide poisoning, electrical hazards, mold and mildew. Additionally, unlicensed installers performed substandard work then disappeared costing homeowner's substantial monetary sums to have HVAC equipment repaired or replaced to due to improper sizing and installations.**
2. How many complaints were made to the occupational entity by consumers being harmed by unauthorized practitioners? **The program investigated 60 complaints of which 45 required formal enforcement action.** What specific action was taken by the occupational entity? **All violations are adjudicated through the administrative procedure act. Unlicensed individuals are given the opportunity to hire licensed contractors to make corrections. Penalties are issued to individuals who do not correct or refuse to comply with board orders.**
3. How many complaints were made to the occupational entity by consumers being harmed by authorized practitioners? 195 What specific action was taken by the occupational entity? **All complaints are reviewed and investigated for validity. If violations of the code exist, the inspectors work with contractors to resolve the problem for compliance. Any objection to code interpretation by staff is appealed to the full board for review. The Inspection group often works in a mediator role to resolve disputes between the contractor and consumer. Additionally, they provide educational information to the consumer and the HVAC contractors regarding rules and statutes.**
4. Were any applicants who otherwise met authorization requirements denied an authorization in the past year? **NO** If so, why?

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Occupational Entity Questionnaire

5. How much does the occupational entity collect annually in fees, and what annual expenses are? **The fiscal year ending June 30, 2025 the program generated \$917,693.00 in revenue with expenses of \$769,301.50 from license renewals and enforcement cases.** How much money does the occupational entity have in reserves? **\$569,127.00 as of June 30th 2025.**
6. If the occupational entity has a positive amount in reserves, when was the last time reserve funds were used? **FY 2025** For what purpose? **Purchase of vehicles, computers and testing equipment.**
7. Does the occupational entity have any other sources of revenue? **NO** Could occupational authorization fees be reduced without causing the occupational entity to be underfunded? **NO**
8. How many applicants for the occupational authorization fail each year? **Less than 5% of applicants fail the first attempt and 97% pass on the second attempt.** Does the occupational entity track how many applicants that do not progress are veterans, women, or minorities? **We maintain metrics for military applicants for expediting license and experience credit only.** Can applicants complete the training requirements for this occupational authorization with vocational or non-traditional education (e.g., apprenticeships)? **There is no current apprenticeship pathway. Any applicant who has completed a vocational training program through a community or technical school can receive up to one year's experience towards their license path.** What percentage of applicant's complete apprenticeships? **0**
9. In what ways would removal of the occupational authorization or reduction of occupational authorization requirements be harmful to current authorization holders? **Removal of the occupational authorization or reduction of occupational authorization would place the public at risk for life safety issues involving the substandard installation of HVAC Mechanical systems that would result in serious injury or death from fire, contaminated air or their home comfort is affected from equipment not working as designed. HVAC contractors and license holders would lose income opportunities by not being able to perform or bid on jobs out of state because Arkansas would not meet the base standard for the states with HVAC licensing.**