

Occupational Authorizations

for the meeting of the

ALC-OCCUPATIONAL LICENSING REVIEW SUBCOMMITTEE

Monday, August 11, 2025 at 1:30 PM

Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors

LICENSED ALCOHOL AND DRUG ABUSE COUNSELOR

Authorization Type: Licensure # of Individuals Regulated: 172

Entity Division Name: Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors

Scope of Practice: A two-tier licensure system is currently available. The most significant difference in the level of licensure relates to the level of education:
Licensed Alcoholism and Drug Abuse Counselor (LADAC) – holds a masters degree in the health or behavioral sciences field or another appropriate field from an accredited college or university.

Scope of Practice:

- (a) The practice of alcohol and drug abuse counseling consists of the activities listed below.
- (b) The practice of these activities will conform to the individual's level of training, education, and supervised experience.
- (c) Clinical evaluation of drug and alcohol issues:
 - (1) Screening of alcohol and drug problems;
 - (2) Assessment of alcohol and drug problems;
 - (3) Screening for the presence of other psychiatric disorders; and
 - (4) Diagnosis of alcohol and drug problems.
- (d) Treatment planning:
 - (1) Case management;
 - (2) Implementing the treatment plan;
 - (3) Consulting;
 - (4) Continuing assessment and treatment planning;
 - (5) Referral;
 - (6) Cultural diversity; and
 - (7) Patient advocacy.
- (e) Counseling:
 - (1) Individual counseling;
 - (2) Group counseling; and
 - (3) Family counseling.
- (f) Education and prevention:
 - (1) Patient;
 - (2) Family; and
 - (3) Community.
- (g) Documentation.
- (h) Professional and ethical standards.

Authority. Arkansas Code § 17-27-406.

Statutory Requirement(s): Authority. Arkansas Code § 17-27-406.

- (a) The State Board of Examiners of Alcoholism and Drug Abuse Counselors shall administer and enforce the provisions of this subchapter and shall adopt rules consistent with its provisions, including a code of ethical practice.
- (b) The board shall review and act upon applications for licensure and certification at least four (4) times a year and shall regulate the renewal of licenses or certifications.
- (c) The board may conduct hearings on charges calling for the denial, revocation, or suspension of a license or certification or issuance of a monetary fine, shall adopt rules for the conduct of the hearings, and shall cause the prosecution of all persons who violate any provisions of this subchapter or any rule promulgated pursuant to its provisions.
- (d) The board may sue and be sued in its own name.

Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors (Continued)**LICENSED ALCOHOL AND DRUG ABUSE COUNSELOR (Continued)**

- (e) The Department of Health may employ any persons it deems necessary to carry on the work of the board and the department shall define their duties and fix their compensation within the limits prescribed by law.
- (f) The board shall maintain a register of all individuals licensed or certified under the provisions of this subchapter. The register shall be a public record.
- (g) The board shall keep a complete record of all of its proceedings.
- (h)
- (1) The board shall set by rule a fee schedule for:
- (A) Applications for licensure;
 - (B) Examinations;
 - (C) Renewal of licensure;
 - (D) Late fees;
 - (E) Fines; and
 - (F) Administrative costs.
- (2) The fees shall be set at a level sufficient to cover the cost of supporting the duties of the board, hiring persons necessary to carry on the work of the board, and other functions necessary for the successful operation of the board.

Pursuant to Arkansas Code §17-4-104, do you provide an automatic licensure to a uniformed service member stationed in the State of Arkansas, a uniformed service veteran who resides in or establishes residency in the State of Arkansas; and the spouse of a uniformed service member who is stationed in, resides in, or establishes residency in the State of Arkansas; a uniformed service member who is assigned a tour of duty that excludes the uniformed service member's spouse from accompanying the uniformed service member and the spouse relocates to this state; and a uniformed service member who is killed or succumbs to his or her injuries or illness in the line of duty if the spouse establishes residency in the state?

Yes

Fees & Penalties

Fee Type	Fee Description	Amount (\$)	Frequency
Fee	Initial New Application Fee	\$265.00	Once
Fee	Licensure Renewal	\$250.00	Biennially
Penalty	Renewal Late Fee (Per month up to four months)	\$50.00	Monthly

Administrative Rules Documents

Document Type	Document
Rules	ARBEADAC-Rules.pdf

Supporting Evidence Documents

No Supporting Evidence Documents Provided

LICENSED ASSOCIATE ALCOHOL AND DRUG ABUSE COUNSELOR

Authorization Type: Licensure # of Individuals Regulated:

9

Entity Division Name: Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors

Scope of Practice: A two-tier licensure system is currently available. The most significant difference in the level of licensure relates to the level of education:

Licensed Associate Alcoholism and Drug Abuse Counselor (LAADAC) – holds a baccalaureate degree in the health or behavioral sciences field or another appropriate field from an accredited college or university.

Scope of practice:

- (a) The practice of alcohol and drug abuse counseling consists of the activities listed below.
- (b) The practice of these activities will conform to the individual's level of training, education, and supervised experience.
- (c) Clinical evaluation of drug and alcohol issues:
 - (1) Screening of alcohol and drug problems;

LICENSED ASSOCIATE ALCOHOL AND DRUG ABUSE COUNSELOR (Continued)

- (2) Assessment of alcohol and drug problems;
- (3) Screening for the presence of other psychiatric disorders; and
- (4) Diagnosis of alcohol and drug problems.
- (d) Treatment planning:
 - (1) Case management;
 - (2) Implementing the treatment plan;
 - (3) Consulting;
 - (4) Continuing assessment and treatment planning;
 - (5) Referral;
 - (6) Cultural diversity; and
 - (7) Patient advocacy.
- (e) Counseling:
 - (1) Individual counseling;
 - (2) Group counseling; and
 - (3) Family counseling.
- (f) Education and prevention:
 - (1) Patient;
 - (2) Family; and
 - (3) Community.
- (g) Documentation.
- (h) Professional and ethical standards.

Authority. Arkansas Code § 17-27-406.

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- (a) The State Board of Examiners of Alcoholism and Drug Abuse Counselors shall administer and enforce the provisions of this subchapter and shall adopt rules consistent with its provisions, including a code of ethical practice.
 - (b) The board shall review and act upon applications for licensure and certification at least four (4) times a year and shall regulate the renewal of licenses or certifications.
 - (c) The board may conduct hearings on charges calling for the denial, revocation, or suspension of a license or certification or issuance of a monetary fine, shall adopt rules for the conduct of the hearings, and shall cause the prosecution of all persons who violate any provisions of this subchapter or any rule promulgated pursuant to its provisions.
 - (d) The board may sue and be sued in its own name.
 - (e) The Department of Health may employ any persons it deems necessary to carry on the work of the board and the department shall define their duties and fix their compensation within the limits prescribed by law.
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Authority. Arkansas Code § 17-27-406.

Pursuant to Arkansas Code §17-4-104, do you provide an automatic licensure to a uniformed service member stationed in the State of Arkansas, a uniformed service veteran who resides in or establishes residency in the State of Arkansas; and the spouse of a uniformed service member who is stationed in, resides in, or establishes residency in the State of Arkansas; a uniformed service member who is assigned a tour of duty that excludes the uniformed service member's spouse from accompanying the uniformed service member and the spouse relocates to this state; and a uniformed service member who is killed or succumbs to his or her injuries or illness in the line of duty if the spouse establishes residency in the state?

Yes

Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors (Continued)**LICENSED ASSOCIATE ALCOHOL AND DRUG ABUSE COUNSELOR (Continued)****Fees & Penalties**

Fee Type	Fee Description	Amount (\$)	Frequency
Fee	Initial Application	\$215.00	Once
Fee	Licensure Renewal	\$200.00	Biennially
Penalty	Renewal Late Fee (Per month up to four months)	\$50.00	Monthly

Administrative Rules Documents

Document Type	Document
Rules	ARBEADAC-Rules.pdf

Supporting Evidence Documents

No Supporting Evidence Documents Provided

ALC – Occupational Licensing Review Subcommittee
Occupational Entity Questionnaire

Responses to the following questions are due via email to Subcommittee staff no later than the 15th of the month immediately preceding the month the occupational authorization is scheduled for review by the Subcommittee.

1. Would consumers be at risk of substantial harm if Arkansas did not have this occupational authorization? What instances of specific and substantial harm have been documented in the past year?

A.C.A. § 17-27-402 states the following:

(a) It is the purpose and policy of the State of Arkansas to protect the public from being misled by incompetent and unauthorized persons and from unprofessional conduct on the part of qualified alcoholism and drug abuse counselors by providing regulatory authority over persons who hold themselves out to the public as licensed alcoholism and drug abuse counselors under this subchapter.

(b) The purpose of this subchapter is to allow the State Board of Examiners of Alcoholism and Drug Abuse Counselors to establish appropriate licensure and certification requirements and define the practice of alcoholism and drug abuse counseling and to promote high standards of professional performance for those engaged in the practice of alcoholism and drug abuse counseling by setting standards of qualification, training, and experience for those who seek to engage in the practice of alcoholism and drug abuse counseling under this subchapter.

2. How many complaints were made to the occupational entity by consumers being harmed by unauthorized practitioners? What specific action was taken by the occupational entity?
There have been no complaints made to the Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors concerning unlicensed practitioners in the last year.
3. How many complaints were made to the occupational entity by consumers being harmed by authorized practitioners? What specific action was taken by the occupational entity?
There have been three complaints made to the Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors in the last year. Of the three complaints, two were dismissed, and one Consent Agreement was reached where the licensee

ALC – Occupational Licensing Review Subcommittee

Occupational Entity Questionnaire

was ordered to complete six hours of continuing education focused on counselor development, complete three hours of graduate level coursework, and obtain clinical supervision to oversee the licensee for six months. All requirements must be completed within six months of the signed consent agreement.

4. Were any applicants who otherwise met authorization requirements denied an authorization in the past year? If so, why?

No

5. How much does the occupational entity collect annually in fees, and what are annual expenses? How much money does the occupational entity have in reserves?

The Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors collects fees on a biennium cycle. The Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors collected \$ 36,930 in fees during Fiscal Year 2024. Annual expenses totaled \$11,568.13 for Fiscal Year 2024. The board has \$46,000 in reserves.

6. If the occupational entity has a positive amount in reserves, when was the last time reserve funds were used? For what purpose?

The Board efficiently manages its expenses and has not recently needed to utilize its fund balance for expenses. It is also following Act 114 of 2023 that stipulates the board maintains a three-year average of its operating expenses.

7. Does the occupational entity have any other sources of revenue? Could occupational authorization fees be reduced without causing the occupational entity to be underfunded?

There is no other source of revenue. Application fees, and renewal fees alone fund the Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors.

8. How many applicants for the occupational authorization fail each year? Does the occupational entity track how many applicants that do not progress are veterans, women, or minorities?

Applicants must complete a national exam through either the International Certification & Reciprocity Consortium for Alcohol & Drug Counselor, or be a Licensed Social Work, Licensed Professional Counselor. The board does not track applicants that do not progress who are veterans, women, or minorities.

ALC – Occupational Licensing Review Subcommittee

Occupational Entity Questionnaire

Currently, the board's licensees include 3 Veterans, 120 women, and 70 minority individuals.

9. Can applicants complete the training requirements for this occupational authorization with vocational or non-traditional education (e.g., apprenticeships)? What percentage of applicants complete apprenticeships?

No, the board does not have an apprenticeship program. Applicants must hold either a bachelor's or master's degree in the health or behavioral sciences, complete a minimum of three years of supervised work experience, and pass a national qualifying examination.

10. In what ways would removal of the occupational authorization or reduction of occupational authorization requirements be harmful to current authorization holders?

Removing the occupational authorization requirements could be harmful to the citizens of Arkansas, and the consumer receiving improper treatment of alcohol and other drug problems and persons with co-occurring psychiatric disorders.